



REQUEST FOR QUOTATION

Date: 01 August 2023
RFQ No.: 100-23-06-1313

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply, Delivery, and Printing of Various Suppliers – City Health Office** with an Approved Budget for the Contract (ABC) of **Php 598,800.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Gatas ng Ina Flyers, <ul style="list-style-type: none">- Hand-out 8.5 x 11.5 inches; C2S with folding- type of paper: Glossy; approximately 120-140 GSM		2100	pcs	20.00	42,000.00		
2	Breastfeeding para sa Inang Nagtratabaho, <ul style="list-style-type: none">- 11.8 x 16.14 inches; C2S 4 Folds- type of paper: Glossy; approximately 120-140 GSM		2100	pcs	35.00	73,500.00		
3	Gabay sa Unang Araw ng Buhay, <ul style="list-style-type: none">- Handout 8.5 x 11.5 inches; C2S 80 4/4 with folding- type of paper: Glossy; approximately 120-140 GSM		2100	pcs	20.00	42,000.00		
4	Gabay sa Pagbibigay ng Karagdagang Pagkain para sa Sanggoi Edad <ul style="list-style-type: none">- 6-23 Buwan, 8.5 x 11.5 inches; C2S 220 4/0 both side plastic lamination- type of paper: Glossy; approximately 120-140 GSM		2200	pcs	20.00	44,000.00		
5	Pinggang Pinoy for Pregnant & Lactating Mothers, <ul style="list-style-type: none">- C2s 140 LBS both side full colour printing with scoring, 4 folds- type of paper: Glossy; approximately 200-300 GSM-size of paper 28 cm x 33 cm (W x L)		1500	pcs	45.00	67,500.00		
6	Pinggang Pinoy for Kids (3-12 Years Old),		1500	pcs	45.00	67,500.00		

	<ul style="list-style-type: none"> - C2s 140 LBS both side full colour printing with scoring, 4 folds - type of paper: Glossy; approximately 200-300 GSM - size of paper 28 cm x 33 cm (W x L) 							
7	Pinggang Pinoy for Teens (13-18 Years Old), <ul style="list-style-type: none"> - C2s 140 LBS both side full colour printing with scoring, 4 folds - type of paper: Glossy; approximately 200-300 GSM - size of paper 28 cm x 33 cm (W x L) 		1500	pcs	45.00	67,500.00		
8	Pinggang Pinoy for Senior Citizen (60 Above), <ul style="list-style-type: none"> - C2s 140 LBS both side full colour printing with scoring, 4 folds - type of paper: Glossy; approximately 200-300 GSM - size of paper 28 cm x 33 cm (W x L) 		1500	pcs	45.00	67,500.00		
9	10 Kumainments Flyers, <ul style="list-style-type: none"> - Hand-out, 8.5 x 11.5 inches C2S with folding - type of paper: Glossy; approximately 170-300 GSM 		1490	pcs	20.00	29,800.00		
10	Exclusive Breastfeeding (breastfeeding tseklis) Card, <ul style="list-style-type: none"> - 8.35 x 5.95 inches; FC 10,4/4 WITH PERF - type of paper: Semi-Glossy; approximately 250-300 GSM 		1500	pcs	20.00	30,000.00		
11	Nutri-Tips sa Senior Citizen, <ul style="list-style-type: none"> - Hand-out, 8.5 x 11.5 inches; C2S with folding - type of paper: Glossy; approximately 200-300 GSM 		1500	pcs	20.00	30,000.00		
12	Healthy Plate Pamphlet, <ul style="list-style-type: none"> - 10.5 x 13.5 inches; C2S full colour printing - type of paper: Semi-Glossy; approximately 120-140 GSM 		1500	pcs	25.00	37,500.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any. To see actual flyers on the attached sample, please proceed to Procurement Management Office, Pasig City Hall.			Total		598,800.00			
DELIVERY TERM: Please refer to the Terms of Reference.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph *

pasigcity.gov.ph

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph




ATTY. PONCE MIGUEL D. LOPEZ, Jr.
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

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Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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TERMS OF REFERENCE (TOR)

A. PROCUREMENT TITLE

- *Development/reproduction and distribution of various nutrition IEC MATERIALS for Nutrition Promotion for Behavior Change Program & IYCF Program*

B. PROPONENT AND IMPLEMENTING AGENCY

- *Pasig City Government – City Health Department – Nutrition Section*

C. DELIVERY SCHEDULE

- *Delivery must be 30 days from the date on the signed Notice to Proceed (NTP)*

D. TERMS OF PAYMENT

- *Upon completion of delivery with acceptance and inspection report*

E. DELIVERY SITE

- *Delivery site shall be at the Pasig City Warehouse located at V. Baltazar St. Sto Tomas, Pasig City or Nutrition Office at 5th Floor Room 8 Pasig City Hall, Pasig City during office hours*

F. REQUIREMENT/SPECIFICATION

- *See sample attached for your actual reference*

Prepared by:


EVELYN B. LAYA
Administrative Aide III

Approved by:


MS. JENILY V. CAPALARAN, RND
City Nutrition Program Coordinator-in-Charge

Noted by:


JOSEPH R. PANALIGAN, MD, MHA
City Health Officer



The "10 Kumainments" is the popularized version of the 2012 Nutritional Guidelines for Filipinos to promote a healthy lifestyle among Pinoys. The nutritional guidelines aim to address and prevent malnutrition and diet-related non-communicable diseases such as cancer, diabetes and cardiovascular diseases.

These are simple and easy to remember guidelines that Filipinos can adopt to improve their nutrition.

For queries and comments:

Write or call:
NATIONAL NUTRITION COUNCIL - NCR
 DOH - NCR Office
 Welfareville Compound, Barangay Addition Hills
 Marikina City
 Tel. nos. 533.2713 or 531.1800



www.nnc.gov.ph/regional-offices/ncr

mila.federizo@nnc.gov.ph or nnc_ncr@yahoo.com



www.facebook.com/nnc.ncr



[@nnc_ncr](https://twitter.com/nnc_ncr)



Sundin ang
10
KUMAINMENTS
Sigla at lakas ng buhay



REPRODUCED BY THE CITY GOVERNMENT OF PASIG
 & MAYOR ROBERT C. EUSEBIO



10

KUMAINMENTS

Sigla at lakas ng buhay

- I. Kumain ng iba't-ibang pagkain.
- II. Sa unang 6 months ni baby, breastfeeding lamang; mula 6 months, bigyan din siya ng ibang angkop na pagkain.
- III. Kumain ng gulay at prutas araw-araw.
- IV. Kumain ng isda, karne, at ibang pagkaing may protina.

- V. Uminom ng gatas; kumain ng pagkaing mayaman sa calcium.
- VI. Tiyaking malinis at ligtas ang ating pagkain at tubig.
- VII. Gumamit ng iodized salt.
- VIII. Hinay-hinay sa maaalat, mamantika at matatamis.
- IX. Panatilihin ang tamang timbang.
- X. Maging aktibo. Iwasan ang alak; huwag manigarilyo.



PINAKAMABUTI KAY BABY ANG GATAS NG INA

Libu-libong batang Pilipino na wala pang limang taong gulang ang namamatay taun-taon sanhi ng pagtatae, impeksyon, sakit sa baga at iba pang karamdaman dahil sa hindi tamang pagpapakain sa kanila. Ang gatas ng ina ay nakapagbibigay ng proteksyon laban sa sakit at may mga sustansya ito na hindi makukuha sa mga tinimplang gatas ng hayop.

Bukod sa libre ang gatas ng ina, ang pagpapasuo ay isa ring paraan upang mapalapit ang ina sa kanyang sanggol. Ito ang init ng pagmamahal na dapat matanggap ng bata

HUWAG TIGILAN ANG PAGPAPASUSO

+ Kahit may trabaho si Nanay. Kailangan lamang matutunan ni Nanay ang milk expression o ang tamang pagpapalabas ng gatas. Lagay ang nakuhang gatas sa malinis na lalagyan at lagak ito sa refrigerator o cooler at maaari na itong pasalubong kay baby sa pag-uwi ng bahay

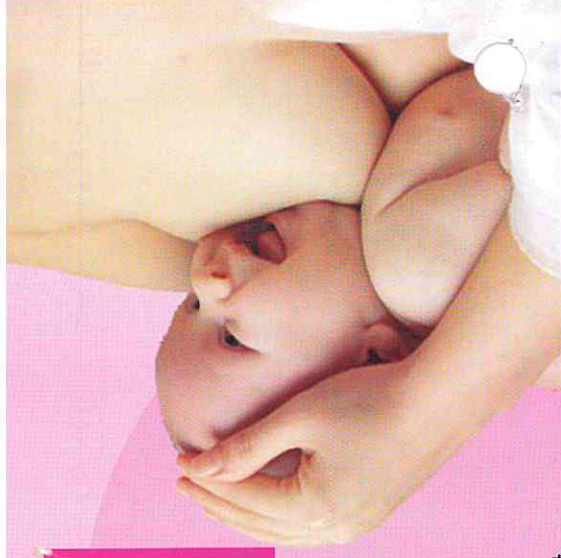
+Kahit may problema sa suso o utong si Nanay. Kahit na hindi pa gaanong developed ang suso o kaya naman ay flat o baligtad (inverted) ang utong ni nanay, maaari pa rin pasusuhin si baby. Alamin amang ang tamang paraan ng pagpapasuo sa sang health worker. Samantala, ang pananakit, mamumula o pagsugat ng nipple o utong ay kadalasang resulta ng maling paraan o posisyon ng pagpapasuo kay baby. Para maiwasan ito, siguraduhing naisubo ni baby ang buong areola (ang kulay brown o pink sa balat sa palibot ng utong). Siguraduhin ding tuyo ang utong kung hindi nagpapasuo.

Gusto Namin ng GATAS NG INA

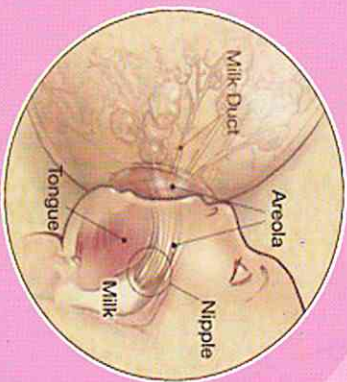
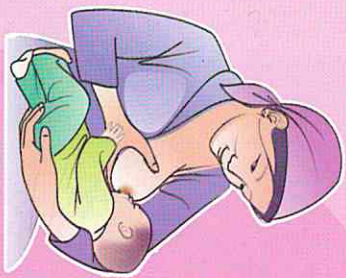
+ Kahit ang akala ni Nanay ay wala siyang sapat na gatas. Kung tuluy-tuloy ang pagpapasuo, patuloy na may palabas na gatas. Ang gatas ng ina ay sapat na sa mga pangangailangan ni baby pagkapanganak hanggang anim na buwan, hindi nya kailangan ng anumang pagkain, tubig o iba pang inumin. Pagsapit ng ika-anim na buwan, maaari nang umpisahan ang pagbibigay ng karagdagang pagkain kay baby habang patuloy pa rin ang pagpapasuo hanggang dalawang taong gulang o higit pa.

+Kahit may sakit si baby. Mas kailangan ni baby ang gatas ng ina dahil nagtataglay ito ng mga antibodies na panlaban sa mga impeksyon at sakit.

+Kahit si Nanay ay may sakit ng TB, Hepatitis B, atbp. Ang panganib na mahawaan ng TB si baby mula sa Nanay ay hindi dahil sa pagpapasuo kundi sa mga droplets o maliit na talsik mula sa ubo, sipon o pagsasalita. Mahalagang tuluy-tuloy ang pag-inom ng anti-TB drugs ng nanay dahil sa loob ng dalawang linggo, hindi na nakakahawa ang TB. Samantala, ang Hepatitis B ay hindi maihahawa sa pamamagitan ng pagsuso. Ngunit makabubuting mabakunahan na ang sanggol laban sa Hepatitis B. Alamin ang tungkol dito sa inyong health center.

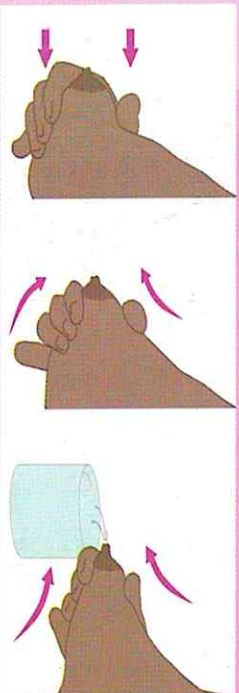


Tamang Posisyon ng Pagpapasuso



1. Ipantay ang ulo ni baby sa kanyang katawan.
2. Ilapit nang husto si baby sa katawan ni Nanay.
3. Suportahan ng braso ni Nanay ang ulo at leeg ni baby
4. Kapag nilapit si baby sa suso, ang kanyang ilong ay dapat malapit sa utong

Paraan ng pagkuha ng Gatas ng Ina (Milk Expression)



1. Ilagay ang hinlalaki sa itaas, at ang iba namang daliri sa ilalim na bahagi ng areola. Idiin ito palooob sa dibdib.
2. Pisil-pisilin ang paligid ng areola at utong upang lumabas ang gatas ilagay ito sa malinis na lalagyan.
3. Pisilin ng daliri ang magkabilang gilid ng areola upang mailabas ang lahat ng gatas sa suso.

Ang Tunay na Pagmamahal

GATAS NG INA

BREASTFEEDING



Tama. Sapat. Eksklusibo

LUNGSOD NG
PARSIF